

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2020-2022 between institutions from Programme and Partner Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about higher education institutions

Full name of the institution / country	Erasmus code or city ¹	Contact details (email, phone)	Website
UNIVERSIDADE DE AVEIRO PORTUGAL	P AVEIRO01 PIC: 999838074	Dra. Marta Oliveira, PhD. Head of International Office Tel. +351 234 370 200; Email: gri@ua.pt Campus Universitário de Santiago, 3810-193 Aveiro, Portugal	University: www.ua.pt/
BABOL NOSHIRVANI UNIVERSITY OF TECHNOLOGY IRAN	BABOL PIC: 915645081	Dr. Mostafa Rahimnejad, Ph.D. Head Office of Scientific Collaborations and International Affairs Tel.: +98 (11) 323 10973 Email: international@nit.ac.ir Shariati Av., Babol, Mazandaran, Iran Postal Code: 47148 - 71167	University: https://en.nit.ac.ir/

¹ Higher Education Institutions (HEI) from Erasmus+ Programme Countries should indicate their Erasmus code while Partner Country HEIs should mention the city where they are located.

B Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Staff Mobility for Teaching/Training

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration]</i>	Staff Mobility for Training <i>[total number of days of training periods or average duration]</i>
P AVEIRO01	BABOL	n/a	n/a	n/a	n/a
BABOL	P AVEIRO01	0722	Materials science	2 staff x 7 days each (Min. 8 teaching hours)	1 staff x 7 days
		0711	Chemical Engineering and processes		
		0532	Earth Sciences (Geology)		
		0714	0714 Electronics and automation (ESTGA)		
		0715	Mechanics and metal trades (ESTGA)		
		0531	Chemistry		

n/a= not applicable

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code or city]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ² Staff Mobility for Teaching [Minimum recommended level: B2]
P AVEIRO01	All the previous mentioned areas	Portuguese	English	English B2
BABOL	All the previous mentioned areas	Persian	English	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Respect of fundamental principles and other mobility requirements

The higher education institution located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en

The higher education institution located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
- Ensure that outbound mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / visa section for contact details.
- Provide assistance related to obtaining insurance, when required, for incoming and outbound mobile participants. The institution from the Partner Country should inform mobile participants of cases in which insurance cover is not automatically provided. Costs for insurance can be covered with the organizational support grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff is given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

E. Additional requirements

P AVEIRO01:

- Accommodation guaranteed for students and teaching staff with disabilities
- Support services and facilities for students and teaching staff with disabilities

BABOL NOSHIRVANI UNIVERSITY OF TECHNOLOGY:

- Accommodation guaranteed for students and teaching staff with disabilities
- Support services and facilities for students and teaching staff with disabilities

F. Calendar

1. N/a
2. N/a
3. N/a
4. Termination of the agreement

The present agreement is valid for a period mentioned above. This agreement may be amended or modified by a written agreement signed by the representatives of both Universities.

This agreement may, at any time during its period of validity, be terminated by one of the Universities upon prior notice to the other in writing not later than one year before the termination date, without prejudice to the activities under way.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. Information

1. Grading systems of the institutions

N/a

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
P AVEIRO01	International Office, Email: incoming@ua.pt Tel.: +351 234 370 200	www.ua.pt/gri/visas
BABOL	Office of Scientific Collaboration & International Affairs, Email: international@nit.ac.ir Tel.: +98 113 231 0973	https://www.nit.ac.ir/index.aspx?tempname=InternationalFa&lang=1&sub=29

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
P AVEIRO01	International Office, Email: incoming@ua.pt Tel.: +351 234 370 200	www.ua.pt/gri/healthcare
BABOL	Office of Scientific Collaboration & International Affairs, Email: international@nit.ac.ir Tel.: +98 113 231 0973	https://www.nit.ac.ir/index.aspx?tempname=daneshjoei&lang=1&sub=11



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
P AVEIRO01	International Office, Email: incoming@ua.pt Tel.: +351 234 370 200	www.ua.pt/gri/accommodation
BABOL	Office of Scientific Collaboration & International Affairs, Email: international@nit.ac.ir Tel.: +98 113 231 0973	https://www.nit.ac.ir/index.aspx?tempname=daneshjoei&lang=1&sub=11

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ³ and Institutional stamp
P AVEIRO01	Prof. Doutora Sandra Soares, Pro-Rector Erasmus+ Institutional Coordinator	11/09/2020	
BABOL NOSHIRVANI UNIVERSITY OF TECHNOLOGY BABOL	Dr. Mostafa Rahimnejad, Head of International Office Erasmus+ Institutional Coordinator	September 3, 2020	<p>Rahimnejad</p> 

³ Scanned signatures are accepted